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To: Councillors McIntyre (Chair), O'Neill, Young, Reeves, D Coffey, W Coffey, Reid, Cree, Weir, Macrae, Wilson, Provost Darnbrough and Councillors Knapp, Finlayson, Jackson, Kelly, Farrell, Menzies, Ross, Dinwoodie and Carmichael

18 November 2004

Dear Councillor

POLICY AND RESOURCES COMMITTEE - 25 NOVEMBER 2004

You are requested to attend the next meeting of the **Policy and Resources Committee** to be held in the **MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**, on **THURSDAY 25 NOVEMBER 2004** at **1000 HRS**, in order to consider the undernoted business.


Yours sincerely



Elizabeth Morton
Depute Chief Executive/
Executive Director of Corporate Support
AMC/FM

B U S I N E S S

INTIMATE APOLOGIES.

1. **BUDGET SCRUTINY GROUP (pages 1-4)** - Submit, for noting, the Minutes of the Budget Scrutiny Group meeting held on 2 November 2004 (copy enclosed).

2. **BUDGETARY CONTROL SUMMARY STATEMENT - GENERAL FUND SERVICES (pages 5-9)** - Submit report dated 1 November 2004 (copy enclosed) by the Executive Head of Finance advising Members of the

projected financial position for Revenue Services and the General Services Capital Programmes based on information provided by Executive Directors.

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3. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CENTRAL SERVICES) (pages 10-11)** - Submit report dated 3 November 2004 (copy enclosed) by the Executive Head of Finance advising Members of the current budgetary control position and the projected out-turn for the year for the services within the remit of the Policy and Resources (Central Services).

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4. **BUDGETARY CONTROL SUMMARY STATEMENT - POLICY AND RESOURCES (CORPORATE SUPPORT) (pages 12-14)** - Submit joint report dated 3 November 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Corporate Support advising Members of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Support).

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5. **HOUSING REVENUE ACCOUNT TO 19 SEPTEMBER 2004 (PERIOD 6) (pages 15-17)** - Submit joint report dated 3 November 2004 (copy enclosed) by the Executive Head of Finance and the Executive Director of Neighbourhood Services advising Members of the current budgetary control position of the Housing Revenue Account for the period ended 19 September 2004 (Period 6) and the projected out-turn for the year.

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6. **STATISTICAL INFORMATION ON REVENUE COLLECTION (pages 18-19)** - Submit report dated 3 November 2004 (copy enclosed) by the Executive Head of Finance updating Members on the position of the Council with regard to billing and collection of local taxes as at 17 October 2004 (Period 7).

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7. MATCH FUND BUDGET -

- 7.1 **APPLICATION FROM DUNLOP AND DISTRICT COMMUNITY COMPANY (pages 20-22)** - Submit report dated 8 November 2004 (copy enclosed) by the Executive Director of Neighbourhood Services recommending an award from the Match Fund budget in respect of the project to refurbish and modernise the facilities at the Dunlop Village Hall being planned by the Dunlop and District Community Company.

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- 7.2 **APPLICATION FROM DUNLOP AND LUGTON PARK ASSOCIATION (pages 23-25)** - Submit report dated 8 November 2004 (copy enclosed) by the Executive Director of Neighbourhood Services recommending an award from the 2004/05 Match Fund budget in respect of the project to

develop and improve facilities at Dunlop Park being carried out by the Dunlop and Lugton Park Association.

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- 7.3 APPLICATION FROM THE ZONE PROJECT (pages 26-27)** - Submit joint report dated 8 November 2004 (copy enclosed) from the Depute Chief Executive/Executive Director of Corporate Support and Executive Director of Educational and Social Services recommending an award from financial year 2004-05 Match Fund budget in respect of the Zone Project, Dalmellington and a Quality of Life funding award.

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- 8. STATUTORY PERFORMANCE INDICATORS (pages 28-31)** - Submit report dated 8 November 2004 (copy enclosed) by Depute Chief Executive/Executive Director of Corporate Support presenting the outcome for the 2003/04 Statutory Performance Indicators in respect of those indicators for which the Committee has an interest.

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- 9. COMMUNITY PLANNING GUIDANCE AND ADVICE NOTES (pages 32-38)** - Submit report dated 26 October 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising the Committee of the key challenges for East Ayrshire, presented by the Scottish Executive's Community Planning Statutory Guidance and Advice Notes.

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- 10. DEPARTMENT OF CORPORATE SUPPORT AND CHIEF EXECUTIVE'S OFFICE ABSENCE MANAGEMENT REPORT (QUARTER 3, 2004 (pages 39-41)** - Submit report dated 8 November 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising the Committee of absence rates for the Department of Corporate Support and the Chief Executive's office for the quarterly period ending 30 September 2004.

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- 11. AWARDING OF CONTRACTS (pages 42-44)** - Submit report dated 2 November 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support providing, for information, details of tenders which have been accepted.

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- 12. REVENUE MAINTENANCE AND PROPOSALS FOR FUTURE DELIVERY OF CAPITAL PROGRAMME/BUILDING AND WORKS OPERATIONS UPDATE (Item 1, Page 465, 03/07) (pages 45-53)** - Submit joint report dated 12 November 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support and the Executive Director of Neighbourhood Services advising the Committee of progress in implementing the review of the Council's contractual arrangements in relation to the property repairs and

maintenance service, including elements of the Capital Programme and to make recommendations for future contractual arrangements.



13. **CORPORATE PROCUREMENT STRATEGY (pages 54-86)** - Submit report dated 11 November 2004 (copy enclosed) by Depute Chief Executive/Executive Director of Corporate Support appraising the Committee of the background pertaining to the preparations, content and intended purpose of a draft Corporate Procurement Strategy (set out as Appendix A) and to invite formal adoption thereof.



14. **AYRSHIRE ELECTRONIC COMMUNITY (pages 87-89)** - Submit report dated 17 November 2004 (copy enclosed) by the Depute Chief Executive/Executive Director of Corporate Support advising Members that the temporarily funded Ayrshire Electronic Community (AEC) project reaches the end of its funding period on 31 December 2004 and to highlight proposals for an exit from the project and ongoing integration and sustainability of appropriate residual service provision within the Council's mainstream activities.



15. **EXCLUSION OF PRESS AND PUBLIC** - Recommend that the Committee pass the following Resolution:- "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in the paragraph of Schedule 7A of the Act as shown against each item".

16. **PANEL OF SAFEGUARDERS (PARA 6) (Item 37, Page 1025, 03/07) (pages 91-99)** - Submit report dated 18 November 2004 (copy enclosed) by Depute Chief Executive/Executive Director of Corporate Support advising the committee of the outcome of a review of existing East Ayrshire Safeguarders. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

17. **DISPOSAL OF LAND AT CRAUFURDLAND ROAD, KILMARNOCK (PARA 9) (pages 100-104)** - Submit report dated 9 November 2004 (copy enclosed) by the Solicitor to the Council to advise the Committee of the outcome of the recent marketing of two plots of land at Craufurdland Road, Kilmarnock, shown as Site 1 and Site 2 on the attached plan, and to seek authority to dispose of Site 1 and Site 2 to the parties detailed in the report. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**

18. **ASSET MANAGEMENT STRATEGY - CUMNOCK (PARA 9) (pages 105-111)** - Submit report dated 17 November 2004 (copy enclosed) by the Executive Director of Development and Property Services outlining an Asset Management Strategy for Cumnock. **Report not enclosed - Refer to Exclusion of Press and Public paragraph above.**